

*MATINECOCK*  
*BOARD OF ZONING APPEALS*

Documents that MUST BE RETURNED to Humes & Wagner, LLP (The Village Attorneys) at 147 Forest Avenue, P.O. Box 546, Locust Valley, NY 11560:

- ( ) Completed and signed original Appeal with all required supporting documents  
  
\*\*\*Including the names and tax lot numbers for the adjoining land owners within 100 feet of the property.
- ( ) Filing Fees are payable by check in the amount of **\$2,500.00** payable to:  
**The Incorporated Village of Matinecock.**
- ( ) A copy of the Buildings Inspector's rejection letter
- ( ) Updated Survey showing ALL existing structures and proposed construction location with relief requesting
- ( ) Radius Map or photocopy of the Nassau County Land Map showing all properties within 100 feet
- ( ) Original submission with 12 copies of the entire submission **along with a digital copy of the entire submission in PDF format on a CD Rom or flash drive.**

# INC. VILLAGE OF MATINECOCK

## BOARD OF ZONING APPEALS

Return all required information to  
Humes & Wagner, LLP  
147 Forest Avenue P.O. Box 546 Locust Valley, New York 11560

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1. Applicant(s)/Owner(s) Name: \_\_\_\_\_
2. Address: \_\_\_\_\_ Phone #: \_\_\_\_\_
3. If Applicant is Contract Vendee, list name and current address of property owner(s) and attach owner-s consent to the application.

\_\_\_\_\_

\_\_\_\_\_

4. Attorney, Engineer, or other Representative \_\_\_\_\_  
Firm/Company Name \_\_\_\_\_  
Address \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

5. Description of Subject Property:  
Address: \_\_\_\_\_ Sec. \_\_\_\_\_ Blk. \_\_\_\_\_ Lot(s) \_\_\_\_\_  
Zoning District: \_\_\_\_\_ Lot area: \_\_\_\_\_

6. The variance involved relates to: (STRIKE OUT WORDS NOT APPLICABLE)

Use	Frontage	Side Yard	Width	Height
Area	Front Yard	Rear Yard	Depth	Floor Area
Flood Zone Regulations				

Application to vary the provision of Article \_\_\_\_\_, Section(s) \_\_\_\_\_, Subsection(s) \_\_\_\_\_ of the Building Zone Ordinance to construct or maintain (describe project).

\_\_\_\_\_

\_\_\_\_\_

*Attach the Building Inspector-s written denial of building permit/certificate of occupancy. (IF MORE THAN ONE VARIANCE IS REQUESTED, PLEASE CHECK HERE [ ] AND LIST THE INFORMATION REQUIRED UNDER # 6 ON AN ADDITIONAL PAGE.)*

7. State the zoning requirements, the proposed dimensions, and the differences for which the variance is requested. (Example: The proposed building/addition will be only 35 feet rather than the required 50 feet from side line)

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8. The granting of the requested variance will not be a detriment to the health, safety, and welfare of the neighborhood or community, and is in compliance with the standards set forth in Section 7-712 of the Village Law of the State of New York, for the following reasons:

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9. State how the granting of this variance will benefit the owner and why it is necessary.

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11. The section, block, lot, name(s), and mailing addresses of all property owners within **100** feet of property of Appellants(s) are as follows:(**Please use an additional page if necessary**)

Sec., Blk., Lot	Name	Mailing Address (Street No.; Street; PO Box; Zip)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

10. Has the premises at the subject address ever been the subject of a prior variance application? \_\_\_\_\_

If yes, state the date of hearing, relief requested and result \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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**AFFIRMATION ON SEARCH OF NEIGHBORING PROPERTY OWNERS**

deposes and says:

That he/she is over the age of eighteen and resides at

That on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_, deponent searched the current Village or Town tax roll records and hereby certifies that such records show the above listed current title owners of the above listed properties within 100 feet of the subject premises.

**I HAVE READ THE FOREGOING AND UNDERSTAND THAT ANY FALSE STATEMENT MADE THEREIN ARE PUNISHABLE AS A CLASS A MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Record Search Deponent's Signature

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WHEREFORE, in accordance with the foregoing alleged facts Applicant(s) request said Board of Appeals to vary the strict application of the aforesaid provision(s) of said Village's Building Zone Ordinance, to grant the relief requested and grant such other and further or lesser relief as to this Board seems just and proper.

**I HAVE READ THE FOREGOING APPEAL /APPLICATION AND UNDERSTAND THAT ANY FALSE STATEMENT MADE THEREIN ARE PUNISHABLE AS A CLASS A MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant(s)/Appellant(s) Signature(s)

(Note: General Municipal Law of the State of New York, Section 809 enacted in 1969 **requires** the filing of the following completed Disclosure Statement)

**DISCLOSURE STATEMENT**

\_\_\_\_\_ deposes and says:  
Applicant(s)/Appellant(s) Name

1. **FOR INDIVIDUAL APPLICANTS** (Strike out if not applicable)

a. I am over the age of 21 and reside at \_\_\_\_\_

b. I am the \_\_\_\_\_ of the property designated as Section \_\_\_\_ Block \_\_\_\_ Lot(s) \_\_\_\_  
(owner/contract vendee - insert one)

on the Nassau County Land and Tax Map which forms the subject matter of this application and am fully familiar with all the facts and circumstances hereinafter set forth.

1. **FOR CORPORATE APPLICANTS** (Strike out if not applicable)

a. I am the \_\_\_\_\_ of the \_\_\_\_\_ with offices  
(Office Held) (Name of Corp.)

located at: \_\_\_\_\_  
and am fully familiar with all the facts and circumstances hereinafter set forth.

b. The corporation was incorporated under the Laws of the State of \_\_\_\_\_  
and is the \_\_\_\_\_ of the property designated as Section \_\_\_\_ Block \_\_\_\_ Lot(s) \_\_\_\_  
on the Nassau County Land and Tax Map.

c. The following are the names and residences of each officer, director and shareholder:  
(Set forth names, residences and relationship to corp.) (Add additional sheet if necessary.)

d. That the corporate stock of said corporation has not been pledged to any person  
nor has any agreement been made to pledge the said stock: (except: If any, set forth details.)

1. **FOR PARTNERSHIP APPLICANTS** (Strike out if not applicable.)

a. That I am a \_\_\_\_\_ of the \_\_\_\_\_  
(Partner, Joint Venturer, etc.) (Name of Partnership)

and am fully familiar with all the facts and circumstances hereinafter set forth.

b. That the above partnership was established in \_\_\_\_\_  
(Place)

\_\_\_\_\_ and is the \_\_\_\_\_ of the property designated as  
(Owner or Contract Vendee)  
Section \_\_\_\_ Block \_\_\_\_ Lot(s) \_\_\_\_\_ on the Nassau County Land and Tax Map.

c. That the following are the names, addresses and interests, respectively, of all  
partners (joint venturers, etc.): (Add additional sheet if necessary)

*Disclosure Statement must be completed.*

2. That there are no encumbrances or holders of any instruments creating an encumbrance upon the subject property (except: if any set forth details.)

3. That neither deponent nor any other person mentioned in this statement is a Village officer or employee, or is related to a Village officer or employee. (except: if any set forth details.)

4. That no State Officer or employee or local municipal officer or employee in the Nassau County or his spouse or a person by consanguinity related to either of them within the third degree is (are) the Applicant(s) or an officer, director or employee of the Applicant(s), or legally or beneficially owns or controls the corporate stock of the Applicant(s) or is a partner of the Applicant(s) or associated with the Applicant(s) in a joint venture or has an agreement with the Applicant(s), expressed or implied whereby his compensation for services is to be dependent or contingent upon the favorable exercise of discretion in the granting of the application herein. (except: if any set forth details.)

5. That in the event there is any change in the matters set forth herein prior to the public hearing relating to the property affected hereby, deponent(s) will file with the Village a supplemental statement indicating the details of such change within 48 hours of such change.

**I HAVE READ THE FOREGOING AND UNDERSTAND THAT ANY FALSE STATEMENT MADE THEREIN ARE PUNISHABLE AS A CLASS A MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant(s)/Appellant(s) Signature(s)

